

**SPECIAL APPOINTMENTS PANEL  
(HEAD OF SCHOOL IMPROVEMENT)**

Minutes of a meeting of the Special Appointments Panel held in the Cabinet Room, County Hall, Ruthin on Wednesday 23 January, 2008 at 5.30 p.m.

**PRESENT**

Councillors J A Smith (Chair), J Chamberlain-Jones, S Frobisher, H H Evans, M M Jones and Chief Executive and Corporate Director: Resources/Deputy Chief Executive.

**ALSO PRESENT**

M Mehmet (Interim Corporate Director: Lifelong Learning), S Ellis (Corporate Director: Social Services and Housing), David Edwards (Chair Denbighshire Headteachers Federation), Linda Atkin (Head of Personnel), Personnel Officer (Linda M Jones) and County Clerk together with C Johnson and L Judd (Gatenby Sanderson).

**APOLOGIES**

There were no apologies.

**688 URGENT ITEMS**

None

**689 MINUTES**

The minutes of the Special Appointments Panel meeting held on 8 January 2008 were submitted.

***RESOLVED** that the minutes of the Special Appointments Panel held on 8 January 2008 be approved as a correct record and signed by the Chair.*

**EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** that under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972.*

**690 APPOINTMENT OF HEAD OF SCHOOL IMPROVEMENT – FINAL SHORTLISTING**

The Council's consultants reported that 3 candidates had attended the Assessment Centre as previously resolved by the Panel; two other candidates who had been invited had withdrawn. The consultants gave an overview of the Assessment Centre process and the exercises undertaken. Candidates had completed an on-line a personality profile on which the consultants gave them feedback on the day to validate the process. During the course of the day candidates were assessed over a range of factors including examining what motivated them in their work, an analysis of their critical thinking and analytical abilities through an in tray exercise and interaction with Panels of Headteachers and Young People.

The consultants responded to questions that members had regarding the process and the feedback in respect of each candidate. Members deliberated carefully on each candidate and concluded that on merit one should proceed to final interview by the Panel.

**RESOLVED that**

- (a) *candidate 2 proceed to final interview by the Panel on 24 January, the Panel to reconvene at 9.00 a.m. with the candidate being interviewed at 9.30 a.m.*
- (b) *the candidate give a presentation on a topic at final interview and be asked questions to be put by members of the Panel, allocation of such questions to be as determined by the Panel.*

The meeting concluded at 6.30 p.m.

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