

Denbighshire County Council (Parking Services) Annual Report – 2008

(01 April 2008 – 31 March 2009)



MEMBER OF THE
BRITISH PARKING ASSOCIATION

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Introduction

This is Denbighshire County Council's first Annual Parking and Enforcement Report – as required by the Traffic Management Act 2004.

Denbighshire's parking and enforcement activity is described in detail in the *Civil Parking Enforcement Procedures*, which can be viewed and downloaded from the following web page: www.wppp.org.uk.

Demand for parking in Denbighshire County far outstrips the supply of kerb-space available and the Council seeks to maintain an active balance between the different demands – from residents, their visitors, businesses and their deliveries and customers, access for disabled people, etc. This also needs to be balanced with the duty on the Council to keep traffic moving, avoiding unsafe and obstructive parking, and making sure there is good access for pedestrians, cyclists, buses and vehicles of all sorts.

Most of us have a “love-hate” relationship with parking and urban myths abound about Civil Enforcement Officers (Parking Attendants) being on commission. Nobody likes to pay to park, even less to receive a parking ticket and many of us expect an indulgent blind eye to be turned if, occasionally, we park on a yellow line while we pop in to a shop for a few minutes.

On the other hand, we complain if we cannot find a convenient place to park close to the shop we want to visit. If we are delayed in our car or if our bus doesn't arrive because someone has parked illegally (perhaps while they have popped into a shop for a few minutes!) we bemoan the lack of enforcement. If an emergency vehicle could not get through we would be outraged. If we and our neighbours cannot park close to our homes because most of the spaces are taken up by commuters we expect something to be done. We may also recognise that, unless public transport can run more reliably and walking and cycling can be made more attractive, we will never get away from dependence on the private car.

On 31 March 2008, parking enforcement changed throughout England and Wales. This was the biggest change in traffic management and parking enforcement since the introduction of Decriminalised Parking Enforcement in 1991.

Denbighshire County Council is responsible for on-street and off-street parking enforcement under the Traffic Management Act 2004 (TMA04). This replaced the Road Traffic Act 1991 under which the Council had enforced parking enforcement since July 2004.

Parking enforcement is now known as Civil Parking Enforcement and the Council's enforcement staff, (previously Parking Attendants), are now known as Civil Enforcement Officers (CEO). Civil Parking Enforcement (through the issue of a Penalty Charge Notice (PCN)) includes enforcing all yellow lines and other parking & waiting restrictions throughout the authority and includes all off-street car parks that are managed by the Council (See appendix 1).

A CEO's main objective is to ensure that parking controls are observed and enforced in a fair, accurate and consistent manner.

However, a CEO's duties will also include related activities such as:

- Inspecting parking equipment;
- Checking and reporting defective parking signs and road markings; and
- Issuing information leaflets and warning notices where appropriate.

The CEO may also be asked to undertake other tasks, including:

- Informing the Police of criminal parking activity
- Reporting suspected abandoned vehicles
- Reporting vehicles with no valid tax disc to the DVLA

There are two main differences that affect motorists under the new Act (TMA04). These are a higher and a lower rate for a PCN and also the manner in which the PCN may be served has now changed.

There was always a generally perceived unfairness at receiving the same financial penalty regardless of the seriousness of the parking contravention. Therefore from 31 March 2008, differential levels of Penalty Charges were introduced.

For example, a vehicle parked on a yellow line restriction or a vehicle parked in a disabled person's bay without displaying a valid blue badge will be issued with a Penalty Charge Notice (PCN) at a higher rate of £70 (or £35 if paid within 14 days), whereas a vehicle parked after expiry of a Pay & Display ticket in an off-street car park is not deemed to be as serious and will be issued with a PCN at the lower rate of £50 (or £25 if paid within 14 days). Previously, all PCNs were £60 regardless of the contravention.

With regards to the serving of a PCN, under the Traffic Management Act 2004 a PCN that is in the process of being served when a vehicle is driven away can subsequently be served on the motorist by post. This can also happen if a CEO is prevented from serving a PCN.

Other areas of change include:

- Powers for Civil Enforcement Officers to inspect Blue Badges to ensure that the blue badge holder is present
- A requirement for the council to publish a 'Parking Annual Report' setting out parking enforcement objectives and reporting on parking issues and projects of the reporting period
- Parking Adjudicators are able to refer cases back to the council
- The 'National Parking Adjudication Service' (NPAS) which looked at appeals independently from the council is now called the 'Traffic Penalty Tribunal'

What will be happening at a later date?

The Traffic Management Act gives Civil Enforcement Officers powers to issue PCNs for pavement parking, double parking and parking on dropped kerbs.

The Department for Transport/Welsh Assembly will be confirming the type of signage required for these contraventions in due course so that we, along with other local authorities, will be able to enforce these contraventions for the first time.

The new ability to issue PCNs by CCTV camera for parking contraventions is now available but at present the council's priority is to keep the roads clear by using Enforcement Officers on foot patrol - the use of CCTV cameras may be introduced at a later date for certain areas that are difficult to enforce

Prior to Denbighshire County Council taking over the powers of Parking Enforcement, a parking ticket was issued by a police officer or traffic warden, because the driver had committed a criminal offence such as parking on double yellow lines. The money raised from these fines went to the Treasury in London; it did not go to our local police nor was it retained within our own area. If the fine was not paid it was recoverable through the Magistrates Courts and the driver's licence could also be endorsed.

Denbighshire County Council now has responsibility for enforcing waiting, loading and parking regulations within the county. Under this system such offences are no longer criminal offences but are now civil offences. They are still serious, however, and will be dealt with accordingly. Although it sounds like you are able to park anywhere you like, it doesn't actually mean that at all.

On 31 March 2008, Decriminalised Parking Enforcement became Civil Parking Enforcement (under part 6 of the Traffic Management Act 2004) and the parking restrictions are now enforced by Civil Enforcement Officers employed by the authority – although it should be noted that North Wales Police are still able to issue Fixed Penalty Notices for obstruction. TMA04 is intended to make the system fairer to motorists.

Civil Parking Enforcement (CPE) means that the responsibility for enforcing the majority of on-street parking restrictions is the responsibility of the Local Authority rather than the police. This is now being done by Denbighshire County Council, Gwynedd Council, Isle of Anglesey County Council, Conwy Council and Wrexham County Borough Council. These procedures apply to all on-street parking restrictions and to the car parks throughout the authorities (unless local variations exist).

Being fairer about how our Parking Service is delivered does not mean that we will be softer on enforcement. The enforcement of parking and traffic regulations enables traffic to flow more smoothly and improves road safety.

The introduction of differential PCN charging

The level of charges imposed for contraventions stated on PCNs are set by the authority after consultation with the Welsh Assembly Government.

PCN charges levels are set to discourage contraventions because, previously, PCN charge levels for parking and traffic contraventions were criticised for not being 'proportionate' to the contravention. For example, many consider that contraventions such as stopping or parking in a restricted area outside a school (yellow zig-zag lines) are more serious and should attract a higher fine than, say, overstaying in a pay & display bay.

It is felt that, if enforcement is seen to be fairer, this will help improve the reputation of enforcement, and, in particular, should assist in improving compliance.

What does enforcement bring?

Enforcement provides an ability to manage traffic more effectively and contribute measures towards an integrated transport strategy that falls in line with the Council's Local Transport Plan.

Enforcement enables the Council, in consultation with local people, to introduce meaningful policies on parking, decide how and when any enforcement is to be applied and then carry out that enforcement.

Drivers will find it easier to find a parking space on the street and with a fairer distribution of parking space more vehicles can be parked each day - a definite bonus for shops and other businesses.

Public transport operators will see better movement of their vehicles that will ultimately result in more predictable journey times again benefiting those coming into the authority.

There will be significantly less illegal parking on single and double yellow lines and other restricted parking areas that currently serve to frustrate other road and footpath users.

There is a single enforcement regime that will give the general public a simpler and more effective perception of parking enforcement.

Environmental conditions will be improved through the reduction in illegally parked vehicles that currently force others to circulate in their search for a parking space.

Civil Enforcement Officers

CEOs are trained to a high standard, firstly attending a 5 day City & Guilds accredited external training program delivered by a nationally recognised training body that provide training on all aspects of Parking Enforcement to many authorities throughout the UK.

This training then continues with several in house training courses on Customer Care, Violence and Aggression, Avoiding Confrontation and Conflict Management.

The extensive training given to staff has provided a better service to the general public with fewer complaints about Parking Enforcement which by its very nature can be unpopular with the motorist. Denbighshire County Council continually reviews the standards in order to provide an improved service to our customers.

CEOs have received training in disability equality awareness and now conduct inspection of Blue Badges to ensure that these are being used correctly whilst parking.

CEOs are **not** paid any form of incentive or bonus for the work undertaken and are employed to enforce waiting, loading and parking regulations on and off-street.

Denbighshire County Council CEOs take photographic images of all parking contraventions as a matter of course during the PCN issue process. These help to show that the contravention had occurred and show the relevant signs and road markings that are in place. Unfortunately, it is not always possible for photographs to be taken when issuing a PCN. For example, there are instances when the vehicle is driven away before they can be taken. While accompanying photographs are desirable, they are additional to the pocket book notes made at the time and have been introduced as an initiative to provide transparency. The notes alone are legally sufficient and we will always rely on the accuracy of the notes made by the CEO.

Civil Enforcement Officers are trained to assist members of the public with their requests for information and advice. However, they cannot withdraw a notice once it has been issued or commenced. Once a notice has been issued, there is an appeals procedure which is indicated on the reverse of the notice. Only our representations team have the authority to withdraw a notice on appeal once they have considered the merits of the appeal.

There have been several cases of assaults against Parking Attendants and Civil Enforcement Officers in recent years in Denbighshire, resulting in criminal convictions in the courts for the assailants. Civil Enforcement Officers have a difficult job to perform in making sure that we all comply with parking regulations. Denbighshire County Council will fully support criminal proceedings against members of the public who threaten or assault its staff.

Wales Penalty Processing Partnership

The Wales Penalty Processing Partnership (WPPP) is a partnership established to collect Penalty Charge Notice Fees and process correspondence pertaining to those PCNs.

The partnership currently comprises:

- Denbighshire County Council
- Gwynedd Council
- Isle of Anglesey County Council
- Wrexham County Borough Council

WPPP was established in order to bring consistency across all partners in the approach to enforcement and the subsequent processing of the penalty and to support best practice relating to parking.

Denbighshire County Council employs the staff of the partnership on behalf of the partners and, as the lead authority, works under the supervision of a Management Board consisting of representatives of each partner council. A partnership agreement defines the services that the lead authority delivers, the obligations of the partners and the processes by which the partnership is governed and managed.

It should be noted that WPPP is a local authority establishment rather than a call centre and that there is close liaison between the issuing authorities and WPPP in dealing with PCN challenges.

Excellence Wales

Excellence Wales is a Welsh local government awards and good practice scheme. The Welsh Local Government Association has been developing and promoting the concept of Excellence Wales for several years, building a broad base of support at national and local level for its introduction. This scheme is unique to local government in Wales and is developed in collaboration with the Welsh Assembly Government, Wales Audit office, Welsh local authorities, and good practice across the UK.



Denbighshire County Council was proud to receive an award, for Sub Regional Collaboration, on behalf of the Wales Penalty Processing Partnership, at the fourth event for Welsh local government, at which Brian Gibbons, Minister for Social Justice and Local Government said: *"I congratulate all who have been awarded the Excellence Wales status for 2008-09. Award schemes such as Excellence Wales play a crucial role in showcasing excellent practice in local government and have contributed to increasing our shared knowledge of the most effective ways by which services can be delivered. This knowledge is becoming increasingly important as collaboration becomes the key element of service provision"*.

Councils and the wider local government family provide hundreds of everyday services that we all see and use in our daily lives. Excellence Wales is about recognising good practice across the range of these services and celebrating them. The Scheme aims partly to reward, partly to inspire, but fundamentally to share learning and improve public services.

Information available

The Denbighshire web pages www.denbighshire.gov.uk has links to parking information within the authority and the web site www.wppp.org.uk contains further information.

Parking Facilities

Denbighshire provides in excess of 4000 pay & display parking spaces in off-street car parks throughout the authority.

Car parks are split into short stay and long stay use. Those nearest the shopping streets are provided for short stay parking with the charges reflecting this. Motorists wishing to stay for longer periods are encouraged to use long stay car parks where the charges for over 3 hours are lower.

The majority of car parks provided by the County Council are "Pay and Display" and each machine displays such things as the parking charges, operational hours and contact details (for defects and queries). The machines accept 5p, 10p, 20p, 50p, £1 and £2 coins (please note that the P&D machines do not give change).

It should be noted that Blue Badge holders are required to pay and display in Denbighshire car parks.

Pay & Display car parking is also available on the Promenade in Rhyl and the charges payable are displayed on each Pay & Display ticket machine.

Vehicles displaying a valid disabled person's 'blue' badge or an appropriate permit issued by the Council will be exempt from the charges in these particular bays.

Car Park Permits are available; for regular car park users; these can save you money and avoid having to carry change to buy pay and display tickets.

Additionally "Limited Waiting Bays" are provided on-street throughout the authority in order to provide short-term parking. The limited waiting bays are shown by bay markings and signs that indicate the maximum amount of time that you may park in the bay.

The limited waiting restrictions increase the availability of space for customers/visitors to shops and businesses in the area and allows for the loading and unloading of heavy goods and other purposes.

Please also take note of the 'No Return' information displayed on the sign. This means that you are not permitted to return to the limited waiting bay within the time specified.

Blue Badges

Blue Badges need to be properly displayed. It is an offence if a badge is not removed from a vehicle and people other than the badge holder take advantage of the parking concessions under the scheme.

Civil Enforcement Officers have the power to inspect Blue Badges and Denbighshire County fully intends (in collaboration with North Wales Police) to ensure these powers are used to full effect to clamp down on fraudulent use. (Fraudulent use of badges is a major problem nationwide).

Badges must not be lent to friends or relatives and will be withdrawn if the holder misuses it. It is a criminal offence for non-disabled people to use a blue badge and offenders can be fined up to £1,000. It is also a criminal offence to drive a vehicle displaying a blue badge unless the badge holder is in the vehicle, except in the very specific circumstances described in the booklet. These still remain criminal offences under the new parking enforcement scheme.

Blue Badge Holders may park without time limit in limited waiting bays, excluding those bays designated solely for disabled badge holders. Where the parking bay is restricted to disabled badge holders only, then they are restricted to the time limit and no return periods displayed on the signs. Care should be taken to ensure that no obstruction or danger is caused to other road users

If you are a badge holder, it can only be used for your benefit. If a trip is for someone else and you are a passenger and staying in the vehicle, you cannot use the badge simply to let them benefit from free parking.

Drivers of vehicles displaying a blue badge are required to pay the same tariff in the car parks as other drivers but may park without charge at on-street Pay & Display parking within Denbighshire.

Safer Parking Scheme

The Safer Parking Scheme is an initiative of the Associations of Chief Police Officers aimed at reducing crime and the fear of crime in parking facilities.

Safer parking status, Park Mark®, is awarded to parking facilities that have met the requirements of a risk assessment conducted by the Police.

These requirements mean the parking operator has put in place measures that help to deter criminal activity and anti-social behaviour, thereby doing everything they can to prevent crime and reduce the fear of crime in their parking facility.

For customers, using a Park Mark® Safer Parking facility means that the area has been vetted by the Police and has measures in place to create a safe environment. Denbighshire County Council currently has 17 car parks listed under the scheme.

Handling of representations

If you have received a Penalty Charge Notice and feel it should not have been issued, you have the right to challenge it. (You may use the form at appendix 4 to this report, write your own letter, or e-mail:

[“pcn-query@wppp.org.uk”](mailto:pcn-query@wppp.org.uk)

Please ensure that you include the PCN number and your name and address in all challenges and correspondence, so that a reply can be sent).

You can make a formal representation when you receive the Notice to Owner (NtO). This is sent if the ticket has not been paid within 28 days from the date it was issued.

You can, however, write and challenge a Penalty Charge Notice before you receive a Notice to Owner.

- If you write **within** the 14 day discount period, this will be taken into account when you receive a reply. If it is not agreed that the ticket should be cancelled, a further 14-day discount period will be offered.
- If you write **after** the discount period has expired, you will be liable for the full Penalty Charge.

"Representation" is the term used for a formal challenge to a PCN. The Notice to Owner form lists the grounds on which you can make a representation.

If you have challenged a PCN before receiving an NtO, and we have not agreed that it should be cancelled, you can still make representations when you receive the NtO.

If you want to continue to challenge your PCN, it is important that you complete your representations form when you receive it, and return it. If you do not do this, you will lose your chance to refer the case to the Independent Adjudicator (Traffic Penalty Tribunal). We will respond to your representation by either cancelling the PCN or by sending you a letter "Rejection of Representation".

Making an Appeal

With the Notice of Rejection of Representations the council will send you a Traffic Penalty Tribunal "Appeal" form. You may either pay the charge at this stage or you must use this form to make your appeal within 28 days. If it is later than 28 days you must explain why.

You should decide which of the legal grounds of appeal applies in your case. These are listed on the appeal form and are the same as those listed on a Notice to Owner. You may also consult the *Civil Parking Enforcement Procedures*, which can be viewed at www.wppp.org.uk.

Further information may be obtained on the Traffic Penalty Tribunal or PATROL (Parking and Traffic Regulations outside London) websites:

www.trafficpenaltytribunal.gov.uk

Or

www.patrol-uk.info

Public Consultation

Formal consultation was undertaken prior to the implementation of revised parking restrictions in Rhyl and further consultation has taken place subsequently to assess the impacts.

As part of the council and the public sector's commitment to listen to the residents of Denbighshire, a series of forums were held in 2008 for the public to come and discuss local issues with public services in their communities.

Denbighshire County Council has published a Statement of Intent laying out a clear political Strategic Direction for the Council (further details may be obtained from www.denbighshire.gov.uk).

DPE/CPE Objectives achieved

TMA04 introduced a requirement for all CEOs to be trained to a minimum standard. All Denbighshire Civil Enforcement Officers have completed the City & Guilds training package.

Statistics 01 April 2008 – 31 March 2009:

Financial

The enforcement system has, by law, to be self-financing so money raised from the parking enforcement operation as a whole is put to this purpose – i.e. it pays for the Civil Enforcement Officers, the costs of processing the penalties and so on.

Total income and expenditure on the parking account

(Kept under section 55 of the Road Traffic Regulation Act 1984 as modified by regulation 10 of the Civil Enforcement of Parking Contraventions (General Provisions) (Wales) (No. 2) Regulations 2008)

Income (A)	£1,440,177.91	Expenditure (B)	£710,953.23
Breakdown of income by source			
On-street car park fees	£91,825.00	Employees	£305,121.65
On-street penalty charges	£252,383.62	Premises	£273,033.74
Off-street car park fees	£877,319.03	Other	£155,041.47
Off-street penalty charges	£108,793.16		
Parking Permits	£85,881.29		
Other Income	£23,975.81		
Total surplus (or deficit) on the parking account (A – B)			£729,224.68
Total Car Park Fees Income	£969,144.03		
Total Penalty Charge Notice Income	£361,176.78		

Number of valid PCNs issued	13,313		
		Higher level PCNs	5,946
		Lower level PCNs	7,367
Number of PCNs paid/part paid	9,919		
PCNs paid at discount rate	8,595		
PCN Recovery Rate	74% fully paid/closed (issued 01 Apr 08 - 31 Mar 09)		
No of PCNs against which an informal or formal representation was made			2,551
No of PCNs cancelled informal or a formal representation) successful			1,546
No of PCNs written off (e.g. CEO error or driver untraceable)			2,066

Details of how any financial surplus has been or is to be spent

Where an authority makes a surplus on its on-street parking charges and on street and off-street enforcement activities, it must use the surplus in accordance with the legislative restrictions in Section 55 (as amended) of the RTRA 1984.

Car park investment and resurfacing has been completed (circa £44,000), replacement Pay & Display machines purchased (£36,750 (plus additional fitting costs in the region of £5,000)), continuation of compliance with Disability Discrimination Act (provision of additional disabled spaces, re-siting of existing P&D machines to provide accessibility) and installation of CCTV systems in the Multi Storey Car Park in Denbigh (£17,791.00) & the Children's Village Car Park in Rhyl (£10,200.00). All of the expenditure will enhance the areas concerned and provide safer areas in which to park.

Denbighshire County Council had a total expenditure of £2,864,067 for Highways maintenance (including winter maintenance) during the period covered by this report.

Performance against targets

Denbighshire County Council do not (currently) immobilise/clamp or remove vehicles for parking in contravention of a restriction; however bailiff services contracted to recover unpaid PCN monies via warrant may do so.

CEOs are not paid any form of incentive or bonus for the PCNs issued.

The Welsh Assembly Government and Department for Transport (DfT) state that authorities should deal with motorists promptly and professionally. Authorities are encouraged to set time and quality targets for dealing with queries, in addition to any statutory time limits and those set out in any statutory guidance. NTO representations are required to be considered and a response sent within 56 days of receipt

Denbighshire County Council use first class postage on all correspondence and respond to all incoming correspondence (including informal challenges, formal representations, general queries etc) on the day of receipt unless further evidence/investigation is required.

What YOU can expect of US

We will have no targets or incentives for the issuing of tickets or for cancellation.

If you challenge a parking ticket, we will consider your case fairly, objectively and on its merits in line with our published policies and guidelines.

All correspondence is scanned on receipt and all original documentation is subsequently destroyed.

We want to make Denbighshire a better place to live in, work in and visit and we are continuing our rolling programme of waiting and loading reviews of all areas in the authority.

Conclusion

Parking Enforcement is never going to be popular because, in today's society, we want to park where we want, for as long as we want and at no cost. With 30 million cars on the UK roads, this is just not possible.

Following these simple rules will help you to park in a way that doesn't cause inconvenience to other members of the public:

- Always check the lines on the road and, where applicable, the signs by the side of the road
- Always make sure you have parked fully within the bay markings (on the highway and in car parks)
- Always make sure you read the signage - look out for signs, suspension notices and the like and park sensibly and in accordance with the rules
- Make sure that none of your vehicles wheels are resting on any yellow line(s) or other parking restriction (e.g. taxi rank, bus stop)
- Do not assume that parking behind yellow lines means that you are not parking in contravention of a traffic regulation order
- Always make sure you purchase the appropriate pay and display ticket (we expect you to buy enough time to cover your stay allowing for the possibility of being delayed)
- Always make sure you clearly display your pay and display ticket
- Do not stay longer than is permitted by the signs or by the ticket you have purchased
- Do not block entrances to private properties – dropped kerbs
- Do not double-park
- Do not park on footways unless there are specifically marked footway bays and mounted plates to indicate footway parking is allowed
- Do not park in any way that will make it unsafe for pedestrians
- Do not park on pedestrian crossings or the white zig-zag markings near to the crossing
- Do not park on 'School Keep Clear' markings or the yellow zig-zag markings near to schools

Appendix 1 to Parking Services Annual Report - Car Parks

Town	Car Parks	Spaces	Notes	Charges	Additional Information
Corwen	Bridge Street	29		Free	
	Green Lane	105	Long Stay	P&D	Parking for Coaches.
	Pavilion - London Rd	79		Free	
Denbigh	Barkers well Lane (Multi-Storey)	186	Long Stay	P&D	Closed at 7.00pm every day and all day Sunday. Parking for Blue Badge holders
	Crown Lane	16	Long Stay	P&D	Parking for Blue Badge holders
	Factory Ward	97	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Mount Pleasant	8		Free	
	Post Office - Lane	30	Long Stay	P&D	
	Townsend - Park Street	26		Free	
	Vale Street	33	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
Llangollen	Brook Street	26	Long Stay	P&D	
	Hall Street	20	Long Stay	P&D	Park Mark®
	Market Street	148	Long Stay	P&D	Parking for Blue Badge holders. Parking for Coaches. Park Mark®
	East Street		Long Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Mill Street	70	Long Stay	P&D	Parking for Blue Badge holders. Park Mark®

Prestatyn	Barkby Beach	215	Beach Car Park	P&D	Parking for Blue Badge holders
	Beach Road East	87	Beach Car Park	P&D	
	Fern Avenue	65	Long Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Lower High Street	88	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Nant Hall Road	123	Long Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Nova West	624	Beach Car Park	P&D	Parking for Blue Badge holders
	Nova Rear	108	Beach Car Park	P&D	Parking for Blue Badge holders
	Post Office - Kings Avenue	37	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Nova Centre - opposite Nova Centre entrance			P&D	Parking for Blue Badge holders. Parking for Coaches
Rhuddlan	Parliament Street	27	Long Stay	P&D	Parking for Blue Badge holders
	Vicarage Lane	30		Free	

Rhyl	Children's Village (Underground)	494	Beach Car Park	P&D	Closed every day between midnight and 8.00am (March to October). Closed every day between 6.00pm and 8.00am (November to February). Parking for Blue Badge holders
	Garford Road	100		Free	
	Marine Lake	175	Beach Car Park	P&D	
	Morfa Hall, Church Street	14	Short Stay	P&D	Blue Badge Holders only.
	Morley Road	227	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Railway Station	38	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Sky Tower - West Parade	158	Beach Car Park	P&D	Parking for Blue Badge holders
	Sun Centre - West	331	Beach Car Park	P&D	Park Mark®
	West Kinmel Street	190	Long Stay	P&D	Parking for Blue Badge holders
	Crescent Road			P&D	Parking for Coaches (Closed during winter months) – <i>currently under review</i>

Ruthin	Craft Centre	79		Free	Parking for Blue Badge holders. Parking for Coaches (16 hours maximum)
	Park Road	75	Long Stay	P&D	
	Crispin Yard, Clwyd Street	89	Long Stay		Parking for Blue Badge holders. Park Mark®
	Dog Lane	66	Long Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Market Street	66	Short Stay	P&D	Parking for Blue Badge holders. Park Mark®
	Rhos Street	18	Long Stay		
	St Peters Square	7	Short Stay	P&D	
	Troed y Rhiw	32	Long Stay	P&D	Parking for Blue Badge holders. Park Mark®
St Asaph	Bowling Green (Lower High Street)	20	Long Stay	P&D	

NB: Prices applicable from 01 April 2009 to 31 March 2010 and are displayed in each car park as applicable

Appendix 2 to Parking Services Annual Report - Parking Tariff 09 - 10

Short Stay

Up to 30 mins	10p
Up to 1 hour	50p
Up to 3 hours	£1.00
Over 3 hours	£7.00

Long Stay

Up to 30 mins	10p
Up to 1 hour	50p
Up to 3 hours	£1.00
Over 3 hours	£3.50

Seasonal/Beach Car Parks, Rhyl Underground & Skytower Car Parks and On-street parking - Rhyl Promenade

Summer

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Over 3 hours	£4.50

Winter

Up to 1 hour	50p
Up to 3 hours	£1.00
Over 3 hours	£3.50

Parking Permits

Quarterly(3 month)	£30
Half-yearly (6 month)	£55
Annually (12 month)	£100
2 Year (24 month)	£185
Over 60's (12 month)	£55

Annual (12 month)Beaches	£55
Annual (12 month/Over 60's) Beach	£30

NB: Prices applicable from 01 April 2009 to 31 March 2010

Appendix 3 to Parking Services Annual Report - Contraventions

Higher Level Penalty Charge Parking Contraventions

Code	Charge	Legal Description	Information
01	£70.00	Parked in a restricted street during prescribed hours	Parked on yellow lines (single/double) or in a pedestrian zone
02	£70.00	Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	Parked where there yellow lines and yellow markings on the kerb
12	£70.00	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher issued for that place	Parked in a residents' zone
20	£70.00	Parked in a loading gap marked by a yellow line	A yellow line between two parking places
21	£70.00	Parked in a suspended bay/space or part of bay/space	Where/when a parking place has been suspended – signage will be in place
23	£70.00	Parked in a parking place or area not designated for that class of vehicle	Only certain vehicles may park in some places – as detailed on a sign adjacent to the parking place
25	£70.00	Parked in a loading place during restricted hours without loading	Loading places are for the purpose of loading and unloading only
26	£70.00	Vehicle parked more than 50 cm from the edge of the carriageway and not within a designated parking place	'Double parking' applies even if there are no other vehicles, can also apply if a vehicle is parked at an angle/end on and one set of wheels is more than 50cm from the edge of the carriageway
27	£70.00	Parked adjacent to a dropped footway	Partially or fully parked blocking a dropped kerb be it be for vehicles or pedestrians
40	£70.00	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	Bays specifically for disabled badge holders only
45	£70.00	Parked on a taxi rank	Bays used specifically for taxis. Other vehicles may not park, even to pick up
46	£70.00	Stopped where prohibited (on a clearway)	A clearway is a restriction without markings only signs
47	£70.00	Stopped on a restricted bus stop/stand	Non permitted buses/other vehicles are only allowed to drop off or pick up passengers they must not wait.
48	£70.00	Stopped in a restricted area outside a school	A zig-zag yellow marking outside or adjacent to an entrance to a school
49	£70.00	Parked wholly or partly on a cycle track or lane	
55	£70.00	A commercial vehicle parked in a restricted street in contravention of the Overnight Waiting Ban	
61	£70.00	A heavy commercial vehicle wholly or partly parked on a footway, verge or land between two carriageways	No part of a large commercial vehicle must be on the footway etc
62	£70.00	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	No part of a vehicle should be on the footway (unless signs/markings state otherwise)
81	£70.00	Parked in a restricted area in a car park	Not parked within a marked bay
85	£70.00	Parked in a permit bay without clearly displaying a valid permit	Parked in a permit bay within a car park without displaying a permit valid for that location/vehicle
87	£70.00	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge	Bays specifically for disabled badge holders only within a car park
91	£70.00	Parked in a car park or area not designated for that class of vehicle	For example: Parking in an area designated for coaches/buses only
99	£70.00	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	Pedestrian Crossing marked with white zig-zag markings

Lower Level Penalty Charge Parking Contraventions

Code	Charge	Description	Information
05	£50.00	Parked after the expiry of paid for time	Vehicles should not be parked after the pay and display ticket/voucher has expired
06	£50.00	Parked without clearly displaying a valid pay & display ticket or voucher	Pay and display tickets/voucher must be clearly displayed
07	£50.00	Parked with payment made to extend the stay beyond initial time	Extra time cannot be purchased to extend the pay and display ticket already purchased or vouchers already displayed
09	£50.00	Parked displaying multiple pay & display tickets where prohibited	More than 1 pay and display ticket on display
19	£50.00	Parked in a residents' or shared use parking place displaying an invalid permit or invalid voucher	Permit out of date or not valid for that zone
22	£50.00	Re-parked in the same parking place within 2hours# of leaving # or other specified time	No return to the same parking place within a specified period (see signs)
24	£50.00	Not parked correctly within the markings of the bay or space	All the wheels must be within the parking space
30	£50.00	Parked for longer than permitted	'Limited Waiting Bays' – length of stay is denoted by the signs
82	£50.00	Parked after the expiry of paid for time	In a car park a vehicle must be moved before the pay and display ticket expires
83	£50.00	Parked in a car park without clearly displaying a valid pay & display ticket	Pay and display ticket must be clearly displayed
86	£50.00	Parked beyond the bay markings	All wheels must be within the bay markings

Appendix 4 to Parking Services Annual Report – Challenge Form



PENALTY CHARGE NOTICE NO: _____

ISSUE DATE: _____

CAR REGISTRATION NUMBER: _____

I wish to challenge the issue of the above Penalty Charge Notice on my vehicle for the following reason(s):

Name in Full (please print): _____

Address: _____

Post Code: _____

Signed: _____ **Date** _____
:

Please return to:

Wales Penalty Processing Partnership
Parking Services
PO Box 273
Rhyl
Denbighshire LL18 9EJ

Appendix 5 to Parking Services Annual Report - Useful websites

Denbighshire County Council – www.denbighshire.gov.uk

Isle of Anglesey County Council – www.anglesey.gov.uk

Gwynedd Council – www.gwynedd.gov.uk

Wrexham County Borough Council – www.wrexham.gov.uk

Wales Penalty Processing Partnership – www.wppp.org.uk

Traffic Penalty Tribunal - www.trafficpenaltytribunal.gov.uk

PATROL (Parking & Traffic Regulations outside London) - www.patrol-uk.info

Department for Transport – www.dft.gov.uk

Welsh Assembly Government – www.wales.gov.uk