

Please use CAPITALS

APPLICATION FOR SCHOOL TRANSPORT SPECIAL EDUCATION NEEDS



PUPIL DETAILS

Surname

Forenames

Date of Birth Male/Female (Tick)

Full Home Address

Town County

Post Code Tel. No. (Incl. STD Code)

PARENT/GUARDIAN DETAILS

Title Surname Forename

Address if different from above (otherwise leave blank)

Town County

Post Code Tel. No. (Incl. STD Code)

School(s) Centre to be attended

Start Date

Why are you applying for assisted travel? (Please Tick)

Primary age child living over 2 miles from school

Secondary age child living over 3 miles from school

Medical grounds

Concessionary fare (take up spare places-termly charge)

Other (please specify)

Any Special Requirements / Medical Conditions

SCHOOL BUS: Name of bus stop / Pick up point from which you would like to be collected (Leave blank if not sure)
Transport will normally be to and from bus-stops or pick-up points as designated by the Authority.

I have read and understood the Code of Behaviour on school transport and am aware of the implications if my child does not abide by the Code. If my child causes wilful damage to any transport provision which is provided under contract to the Authority, I undertake to reimburse to the Transport Contractor the full cost of repairing the damage or replacing the damaged item at the discretion of the Contractor. I understand that CCTV may be in use on some routes and that my child's footage and information will be stored and processed in accordance with the Data Protection Act 1998.

Signed Date

I understand that the information I have provided will be processed by Denbighshire County Council for the purpose of school transport provision, the monitoring and management of this service, including behavioural management and any anti social behaviour prevention programmes, fraud prevention and detection and any purpose related to this service provision. I consent to the sharing of this information with other departments or Government Bodies and other organisations delivering a service that relates to the provision of school transport and its management and that they may contact me directly. I understand that I have the right to request a copy of the personal data held about me and my child and to correct any inaccuracies. Such enquiries should be made in writing to the Head of Record Management, 46 Clwyd Street, Ruthin LL15 1HP or on www.denbighshire.gov.uk/en-gb/DNAP-75UJKV.

Signed Date

Successful applications are subject to a 7 to 10 day processing period during term time.
George Williams, Modernising Education, Denbighshire County Council, County Hall, Wynnstey Road,
Ruthin, Denbighshire LL15 1YN. Tel: 01824 706109.

ELIGIBILITY CRITERIA

The Authority provides free transport for pupils of statutory school age attending:

- **Infant, primary or junior school**, if a child resides **over two miles** from the nearest suitable school.
- **Secondary school**, if the child resides **over three miles** from the **nearest suitable school**.

In addition, the Authority provides free transport for pupils if:

- a pupil is of statutory school age and the Authority considers the route to school to be hazardous.
- a pupil attending their suitable school requires transport on medical grounds and no appropriate public transport exists (such requests must be supported by written medical evidence from the pupil's medical consultant).
- transport to an identified school is essential in the judgement of the Authority or in a pupil's statement of Special Educational Needs. This would normally be on medical or educational grounds.

Nearest suitable school

Transport will be provided to the nearest suitable school. The nearest suitable school is deemed by the Authority to be one which:

- provides education for the relevant age of a pupil;
- is the nearest school to meet the language preference in accordance with the Authority's policy on Welsh medium education.
- is the nearest school to meet the denominational preference;
- in the judgment of the Authority, is the nearest school which provides a reasonable range of courses suitable to the abilities, aptitudes and requirements of an individual.

Escorts

An escort may be provided by the Authority for pupils with Statements of Special Education Needs, who qualify for transport under the defined criteria. Provision of escorts will take place after consideration by relevant officers of the individual needs of the pupil or group of pupils and the nature of the transport available.

OFFICE USE ONLY

<p>Date Received <input style="width: 100%; height: 20px;" type="text"/></p> <p>Pupil Ref. Number <input style="width: 100%; height: 20px;" type="text"/></p> <p>C Code <input style="width: 100%; height: 20px;" type="text"/></p> <p>DFE <input style="width: 100%; height: 20px;" type="text"/></p> <p>Reason <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/></p>	<p>Statementing:</p> <p>Approved By <input style="width: 150px;" type="text"/> Escort <input style="width: 50px;" type="text"/></p> <p style="text-align: center;">Yes No</p> <p>Pick up Location (if not home) <input style="width: 250px;" type="text"/></p> <p>Drop off Location (if not home) <input style="width: 250px;" type="text"/></p>	<p>Date Transport Commenced <input style="width: 100%; height: 20px;" type="text"/></p> <p>Operator <input style="width: 150px;" type="text"/></p> <p>Route <input style="width: 100%; height: 20px;" type="text"/></p> <p>Contract Type <input style="width: 50px;" type="text"/></p> <p>Pick up Type <input style="width: 50px;" type="text"/></p>
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