

Guidance Notes for Applicants

**New Roads and Street Works Act 1991, Section 139
Permission to place a Builders Skip on the Highway**

1. Each skip shall be deposited on the carriageway/verge (only in exceptional circumstances will skips be permitted on a footway) and shall be positioned

(a) so that its longer sides are parallel to the edge of the carriageway and as near to the edge of the carriageway as is reasonably practicable and

(b) so that it does not impede the surface water drainage of the highway nor obstruct access to any manhole or the apparatus of any statutory undertaker or the Council and

(c) subject to the following special conditions:

2. A fee for a skip licence is £10.00 for up to 7 days and £30.00 per month. An additional charge of £10.00 per day is applicable if the skip is located in a prohibited, restricted or suspended area.

Retrospective application:- £90.00 plus the licence fee. This applies to a skip found on the highway without a licence.

3. It is a requirement when carrying out any work on the highways that the works are adequately signed, guarded and lit during the hours of darkness as stipulated in "Chapter 8 of the Traffic Signs Manual" and the "Safety at Street Works and Road Works Code of Practice".

4. No skip shall be deposited in or partly in the carriageway of the road such as to prevent the free passage of vehicles or pedestrians along the carriageway in at least one direction; nor shall it prevent the free passage of pedestrians when deposited in a pedestrian area.

5. No skip shall be deposited in or partly in the carriageway of the road such as to prevent the free passage of vehicles and or pedestrians to any premises unless the consent of the occupier of those premises has been obtained.

6. Each skip shall not exceed five meters in length by two metres in width, and shall be coated with paint and other material for the purpose of making it immediately visible to oncoming traffic. Skips deposited in the roadway shall comply with the Builders Skips (Markings) Regulations 1984.

7. At night (that is to say, between half-an-hour after sunset and half-an-hour before sunrise); A lamp should be placed against or attached to each corner of the skip or the end corners of the row of skips.

8. Lamps shall comply with the Traffic Sign Regulations and General Directions. Each shall have an illuminate power of not less than 1 candle and shall remain lit throughout the night.

(d) It is a condition of this permission that all necessary cones and lamps are provided for the customer's use by the skip owner and all are in good working order.

(e) The skip owner must ensure that the necessary cones and lights are placed in position immediately after the skip is deposited on the highway.

(f) Each skip or container shall be clearly and legibly marked with the owner's name and telephone number including out of hours emergency contact number.

9. No skip when standing in the highway shall contain any inflammable, explosive, noxious or dangerous material or any material which is likely to putrefy or which otherwise is, or is likely to become, a nuisance to users of the highway.

10. No skip shall be used in such a way that any of its contents fall on to the highway, or there is an escape of dust from the contents of the skip when standing on the highway.
11. Each skip shall be removed for emptying as soon as practicable as and in any case not later than 2 working days after it has been filled.
12. No skip shall remain on the highway pursuant to this permission after the period of the permission specified has expired.
13. All materials placed in each skip shall be properly disposed of and the highway where the skip or skips have been deposited shall be left in a clean and tidy condition on the expiration of this permission.
14. In accordance with the Highways Act 1980, the skip owner shall secure compliance's with these requirements whilst the skip is on the highway.
15. The Licensee is responsible for ensuring that the skip is kept free from fly posting and graffiti. Any occurrences must be removed within 48 hours.
16. If an unlicensed skip is found on the public highway a telephone call will be made to the skip company giving them 2 hours to remove the skip. An invoice will then be sent for £90 plus the licence fee (as stated in point 2). If the company does not comply the County Council will arrange for the skip to be removed and recover the cost from that company. If the Council decides the skip is in a dangerous position it will be removed immediately.
17. The licensee (the Company or person) intending to deposit a builder's skip) must be covered by Public Liability Insurance which should be available for inspection; minimum cover to be £5m. Such insurance must indemnify the highway authority from and against all actions, claims, losses and expenses whatsoever in respect of loss of life, or personal injury or damage to property, howsoever caused, arising out of or in any way attributable to the presence of the builders skip.

Priffyrd a
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 Amgylcheddol
 Uned Gwaith Stryd
 Caledfryn
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 Ddinbych
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Highways and
 Environmental
 Services
 Street Works Unit
 Caledfryn
 Smithfield Road
 Denbigh
 LL16 3RJ

Application Form
New Roads and Street Works Act 1991, Section 139
Permission to place a Builders Skip on the Highway

Skip Company Contact Details		
Company:		
Address:		
Tel No:	Fax No:	Email:
Emergency Contact Details		
24hr Contact Name:		Telephone number:
Location Details of Skip		
Property Name/Number:		
Street:		
Town:		Post Code:
Skip Details		
Start Date:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	End Date:
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Will the skip be on the carriageway, footway or verge? Carriageway <input type="checkbox"/> Footway <input type="checkbox"/> Verge <input type="checkbox"/>		
Site Details		
Is the skip on a one way street?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the street/road have street lighting?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are there any waiting or parking restrictions on the street?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Will a rubbish chute be attached to the structure?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are there any traffic signals or pedestrian crossing point close to skip?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Declaration and Payment		
I/we, confirm that the Skip Guidance Notes have been read and understood.		
Applicant Signature:		Date:
Denbighshire County Council in exercise of its powers hereby issues consent for the applicant to erect skips on the public highway.		
Signed (for and behalf of Denbighshire County Council):		
Print Name:		Date: