

## Council Tax Exempt Dwellings

### CLASS B EXEMPTION - EMPTY DWELLINGS OWNED BY CHARITIES

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT TELEPHONE NUMBER \_\_\_\_\_

This form will help the Council determine whether your property should be exempt from Council Tax. It will also assist the Council in determining from when, or up to, which date the exemption should apply.

To qualify the dwelling must have been last used in the furtherance of the objectives of the charity. This exemption applies to any dwelling which has been unoccupied and/or unfurnished for a period of less than six months. If the property has been occupied for a period of less than 6 weeks then the exemption will run from the previous unoccupied date.

Was the dwelling last occupied in the furtherance of the objects of the charity?  
YES / NO

Charity's Registered number: \_\_\_\_\_

Is the dwelling currently unoccupied and/or unfurnished? YES / NO

**If YES**, which date did the dwelling become unoccupied and/or unfurnished?

DATE FROM \_\_\_\_\_ DATE TO (if known) \_\_\_\_\_

**If NO**, when was the property previously unoccupied and/or unfurnished?

DATE FROM \_\_\_\_\_ DATE TO \_\_\_\_\_

#### DECLARATION

I understand that the Council may wish to check the information I have given. I will tell the Council immediately about changes in the status of the property. I understand that under the Local Government Finance Act 1992, anyone giving false information could be prosecuted or face imposition of penalties. As far as I know the information I have given is true and accurate.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

NB. This information may be used by the Council for other relevant purposes

#### Additional Notes

Unoccupied properties that are owned by a charity are exempt from Council Tax for up to 6 months. If the property remains empty once this initial 6 month period has passed, Council Tax will be charged at 100% of the full charge. To apply for this exemption please complete and return the attached form to advise us of the date from which the property has been empty and an address and telephone number where we may contact you, as we may need to see inside the property. All empty properties are inspected periodically.