

Council Tax

Exempt Dwellings

CLASS N EXEMPTION

NAME:

ADDRESS:

COUNCIL TAX PROPERTY EXEMPTION FORM (DWELLINGS OCCUPIED BY STUDENTS)

IN RESPECT OF:

This form will help the Council determine whether this property should be exempt from Council Tax. It will also assist the Council in determining from when, or up to, which date the exemption should apply.

BEFORE COMPLETING THIS FORM PLEASE READ THE ADDITIONAL NOTES PROVIDED.

This exemption applies to any property occupied by full time students including during any vacation. If there is no right to occupy at the end of term time the exemption will cease until such time as the property is again occupied by full time students and the normal rules of liability will apply subject to any period of exemption applicable to a vacant dwelling under Class C.

IS THE DWELLING OCCUPIED BY ONE OR MORE RESIDENTS ALL OF WHOM ARE STUDENTS? YES/NO

IS THE DWELLING OCCUPIED BY ONE OR MORE STUDENTS AS TERM TIME ACCOMODATION? YES/NO

NAME OF STUDENTS: _____

NAME OF EDUCATIONAL ESTABLISHMENT: _____

DECLARATION

I understand that the Council may wish to check the information I have given. I will tell the Council immediately about changes in the status of the property. I understand that under the Local Government Finance Act 1992, anyone giving false information could be prosecuted or face imposition of penalties. As far as I know the information I have given is true and accurate.

SIGNED _____ **DATED** _____

N.B. This information may be used by the Council for other relevant purposes.

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ADDITIONAL NOTES

This exemption applies where all the residents are students undertaking a full time course of education at a prescribed educational establishment (see below) or are school/college leavers. A school/college leaver is for Council Tax purposes a person aged 18 or 19 who leaves school/college between 1 May and 31 October (inclusive) in any year. If the school/college leaver becomes a student by 1 November the exemption will continue, if not Council Tax will become payable subject to any discounts etc. that may apply.

Student nurses on full time courses qualify for this exemption but traditional student nurses do not. If there is a non-student in the property then the exemption does not apply and if an occupant ceases to be a student then the exemption ceases on the day that the person's course ended or the date they left the course.

From 1 April 1995 this exemption was extended to include a spouse or dependant (who is not a student) that lives in the property who is non British and is prevented by the terms of their entry visa to the UK from taking paid employment or from claiming benefits.

Prescribed educational establishments are:

1. A university (including a constituent college, school or other institution of a university).
2. A central institution or college of education in Scotland.
3. A college of education in Northern Ireland.
4. An institution within the PCFC funding sector for the purposes of the Education Reform Act 1988.
5. A theological college.
6. Any other institution in England or Wales established solely or mainly to provide courses of further education.
7. Any other institution in Scotland or Northern Ireland established solely or mainly to provide courses of further education.
8. An institution accredited by the Teacher Training Agency or, in Wales, by the Higher Education Funding Council for Wales.

These notes are not exhaustive. If you still have any queries please contact the Council Tax section on the telephone number shown above.

COUNCIL TAX DISCOUNT FOR STUDENTS - STUDENT CERTIFICATE

I would be grateful if you could complete the Student Certificate to confirm to this office whether or not in your opinion the person named below could be classed as a qualifying person in order to claim a student discount disregard in respect of Council Tax.

Name of Student _____

Address _____

Name of Education Establishment _____

Course Start Date _____ Course Finish Date _____

Please Tick One: Full Time Student _____ Part Time Student _____

Qualification _____

No of weeks in work placement per academic year _____

Students are disregarded for discount purposes if they meet any of the following criteria:-

Students are classified as persons undertaking a full time Course of Education, (at a University, College of Higher Education or College of Further Education). A full time course is defined as a course which subsists for at least one academic year and the person must attend for at least 24 weeks and undertake periods of study of not less than 21 hours per week.

The hours of study in college must be more than the hours spent in work placement.

Foreign language assistants who are registered with the Central Bureau for Educational Visits and Exchanges and are appointed as foreign language assistants at a school or other educational establishments are regarded as Students.

DECLARATION - THIS PART TO BE SIGNED BY THE COLLEGE/UNIVERSITY REPRESENTATIVE

I understand that under the Local Government Finance Act 1992, anyone giving false information could be prosecuted or face imposition of penalties. As far as I know the information I have given is true and accurate.

Signed _____ Dated _____

Capacity in which signed _____

COLLEGE/UNIVERSITY STAMP: