

Photographs for Personal Licence Application

You will need to obtain two Passport style photographs of yourself.

The photographs must be 45mm by 35mm, show the full face uncovered (without sunglasses and unless the applicant wears a head covering due to his religious beliefs, without a head covering), and be taken against a light background so that the applicant's features are distinguishable and contrast against the background.

One of these photographs will need to be signed by a person fitting the description given below*, verifying that it is a true likeness of yourself. This needs to be on the back of the photograph and STAPLED, at the edge, onto the space below. Also, you will need to fill in the details below.

Name of Applicant shown in photograph above:

Address of Applicant shown in photograph above:

Contact number of Applicant shown in photograph above:

Mae'r ddogfen hon ar gael yn Gymraeg. This document is available in Welsh.

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Name of person who has endorsed the photograph:

Address of person who has endorsed the photograph:

Contact number of person who has endorsed the photograph:

Status/Qualification of the person who has endorsed the back of the photograph:

Signature of the person who has endorsed the back of the photograph [with a statement verifying the likeness of the photograph to the applicant, such as]:

'I certify that this is a true likeness of [applicant's name]' - (please see list of acceptable signatories below). You must then sign and date the statement.

List of acceptable signatories for personal licence application

- Accountant
- Articled Clerk of a Limited Company
- Assurance Agent of Recognised Company
- Bank/Building Society Official
- Barrister
- Broker
- Chairman of a Limited Company
- Chemist
- Chiropodist
- Civil Servant (permanent)
- Commissioner of Oaths

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- Councillor: Local or County
- Dentist
- Director of a Limited Company
- Doctor
- Engineer (with professional qualifications)
- Fire Service Official
- Funeral Director
- Justice of the Peace
- Legal Secretary (members and fellows of the Institute of legal secretaries)
- Local Government Officer
- Member of Parliament
- Merchant Navy Officer
- Minister of a recognised Religion
- Notary
- Nurse (SRN & SEN)
- Officer of the Armed Services (Active or Retired)
- Optician
- Person with Honours (eg MBE etc)
- Police Officer
- Post Office Official
- President/Secretary of a recognised organisation
- Prison Officer
- Salvation Army Officer
- Senior Manager/Personnel Officer (of Limited Company)
- Social Worker
- Solicitor
- Surveyor
- Teacher/Lecturer
- Warrant Officers and Chief Petty Officers

Or persons of similar standing to the above, working or retired, are acceptable as signatories.

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Please note that:

- the applicant must be known to signatory
- relatives or partners are not acceptable nor are other personal licence holders or licensees unless they also qualify in one of the above categories
- final decision on the validity of signatories rests with the Licensing Authority