



Building Regulations

The Building Regulations 2010 (as amended)

Please tick the type of submission

A) Full Plans B) Building Notice / Reversion C) Regularisation Certificate

Please read the notes before completing. Complete on screen and send by e-mail or print and return the completed form to the relevant council. See addresses shown in section 7

1 Applicant Details

Title First Name

Surname

Address

Postcode

Tel:

Email

2 Agent Details

Title First Name

Surname

Address

Postcode

Tel:

Email

3 Address/Location of Site *if different from above*

Address of site

Postcode

4 Proposed Works (or completed work, for regularisation certificate applications)

Description of works

Intended use of the Building

Describe the mode of drainage for :
 a) Surface water b) Foul water

What is your intended water supply

Please state number of storeys including basement storeys:

Date of commencement (or Completion for regularisation applications) of work:

5 Electrical Safety - Dwellings

a) Does the project involve alterations, additions or an extension to an electrical circuit: Yes No

b) If so, will the electrical work be undertaken by a competent person (see note below) - Y/N? If the answer to this question is 'no', you are advised that a separate application charge must be deposited. Yes No

Note: Electrical Safety: Competent persons are those who are registered with an approved body for the purpose of carrying out electrical works within dwellings. They can only certify that their work has been carried out in accordance with Building Regulations and not that of other person registered or not. The Authority will have to check and test any systems not installed by competent persons as defined for which a further application and charge will be payable. Current approved bodies can be found by following this link: <https://www.gov.uk/competent-person-scheme-current-schemes-and-how-schemes-are-authorised#types-of-building-work>

6 Further information

- | | | | | |
|--|-----|--------------------------|----|--------------------------|
| a) Do you agree to an extension of time in accordance with Section 16 (12) of the Building Act 1984? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b) Do you agree to the plans being passed subject to conditions where appropriate? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| c) Do you require a Completion Certificate following completion of building works? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| d) Do you agree to minor amendments being made to the plan on your behalf? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| e) Have you applied for Planning permission? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| f) Is the building Listed? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

If yes, please provide ref no:

7. Charges (Please see Guidance Notes for Charges.)

If Table A work, please state:

Total number of dwellings:

If Table B work, please state:

Total floor area (measured in m2):

If Table C work, please state:

Estimated cost of building work excluding V.A.T. £

Charges Payable:

a) Plan Charge:

£

+ V.A.T

Total

or

b) Building Notice Charge:

£

+ V.A.T

Total

We will issue an invoice in respect of the relevant charge (please see 'Declaration' below).

- Conwy County Borough Council - Building Control Section, Civic Offices, Colwyn Bay, LL29 8AR. (01492) 574172
regulatory.services@conwy.gov.uk
- Denbighshire County Council - PO Box 62, Ruthin, LL15 9AZ. Tel: (01824) 706717
building.control@denbighshire.gov.uk
- Flintshire County Council - County Hall, Mold, Flintshire. CH7 6NB. Tel: (01352) 703417
bcadmin@flintshire.gov.uk
- Gwynedd Council - Council Offices, Shirehall St, Caernarfon LL55 1SH. Tel: (01286) 685012
buildingcontrol@gwynedd.gov.uk
- Isle Anglesey County Council - Council Offices, Llangefni, Anglesey. LL77 7TW. Tel: (01248) 752222
BuildingControl@anglesey.gov.uk
- Wrexham County Borough Council - Planning Department, 16 Lord Street, Wrexham. LL11 1LG. Tel: (01978)298885
bc_admin@wrexham.gov.uk

8 Declaration

This notice is given in relation to the building work as described and is submitted in accordance with Regulations 12(2) and 18 where relevant. ***I confirm that the applicant agrees to pay the relevant charge in full within 21 days from issue of the relevant invoice and I understand that a further charge is payable following the local authority's first inspection of work (in relation to Full Plans applications only). I also confirm that the owner of the site of the proposed building work is aware that Denbighshire County Council are carrying out the Building Control function for the work.**

I/we apply for Building Regulations approval as described on this form and any accompanying plans or drawings:

On behalf of:

(Insert applicant's name if the declaration is made by an agent)

Signature:

Date:

Data Protection Act 2018: The Local Authority is the data controller for the purposes of the Act. The information on this form will be used for the purpose of planning or building control applications and for the preparation of the statutory public register. It may be disclosed to other councils registered under the Act.

Available in alternative formats